



SWITCH KIT

Getting Started

Making the Switch

Our switch kit will help you move your account in **3 easy steps**

1 Open A CUB Account

Visit any branch location and open your Citizens Union Bank Account.

2 Redirect Your Automatic Payments

Use the *Automatic Withdrawal Authorization* form and the *Direct Deposit Authorization* form provided to redirect your automatic payments.

3 Close Your Old Account

Fill out the *Account Closure Request* form to instruct your old bank to close your account. The bank will send you a check for the remaining balance.

If you need assistance, feel free to give us a call at: **1-502-633-4450** or **1-866-633-4450**





SWITCH KIT

Automatic Withdrawal Authorization

Complete this form for each company or organization with whom you have arranged for automatic payment. Once completed, mail the form(s) directly to the company or organization.

Company Name: _____
Withdrawal Amount: _____

Please transfer automatic withdrawals from my former bank account to my new account with Citizens Union Bank.

Former Bank: _____
Account #: _____ Routing #: _____

I hereby authorize for all future withdrawals to be made from the following account:

Citizens Union Bank
Account #: _____ Routing #: _____
Effective: ___/___/___
 mm dd yyyy

Thank you.

Name _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
Customer Signature: _____ Date: _____
Joint Account Holder Signature: _____ Date: _____

*** Please attach a voided check from your new Citizens Union Bank Account**





SWITCH KIT

Account Closure Request

Complete this form to request to close the account at your former bank. Once complete, mail the form(s) directly to your former bank.

To Whom It May Concern,

I hereby request that the following account(s) with you be closed:

Account #: _____	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings	<input type="checkbox"/> Other _____
Account #: _____	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings	<input type="checkbox"/> Other _____
Account #: _____	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings	<input type="checkbox"/> Other _____

Please forward me a check with the remaining balance to the address below:

Name _____		
Address: _____		
City: _____	State: _____	Zip: _____
Phone: _____		
Customer Signature: _____	Date: _____	
Joint Account Holder Signature: _____	Date: _____	

*** Please attach a voided check from your new Citizens Union Bank Account**

www.cubbank.com





Direct Deposit Authorization

Complete this form for each direct deposit and provide it to your employer's Human Resources or Payroll Department.

Company or Employer: _____

Please change my direct deposit from my former checking account to my new account with Citizens Union Bank.

Former Bank: _____

Account #: _____ Routing #: _____

I hereby authorize for my funds to be deposited into the following account:

Citizens Union Bank

Checking Account #: _____ Routing #: _____

Amount to Deposit: _____

Savings Account #: _____ Routing #: _____

Amount to Deposit: _____

Effective: ___/___/___
mm dd yyyy

Thank you.

Name _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Customer Signature: _____ Date: _____

*** Please attach a voided check from your new Citizens Union Bank Account**

